

MISSISSAUGA BOARD OF TRADE

BOARDROOM RENTAL RESERVATION FORM



Booking Date: [] Number of Attendees: []

Start Time: [] End Time: []

Company Name: []

Address: []

City: [] Province: [] Postal Code: []

Contact Name: []

Phone Number: [] Email: []

Credit Card Number []

Card Expiry: [] CVV: []

Card Holder Name []

Signature of Card Holder []

*Effective May 1st, 2024, room rentals are subject to a 10% service charge.	HAZEL McCALLION ROOM		PEEL ROOM		MISSISSAUGA ROOM	
	MEMBER	NON-MEMBER	MEMBER	NON-MEMBER	MEMBER	NON-MEMBER
Half Day: 9:00 a.m.-12:00 p.m. 1:00 p.m.- 4:00 p.m.	\$ 150	\$ 225	\$ 125	\$ 175	\$ 125	\$ 175
Full Day: 9:00 a.m. - 4:00 p.m.	\$ 275	\$ 375	\$ 175	\$ 225	\$ 175	\$ 225

Add-On Options:

- Early 8:00 a.m. Start - \$50.00
- Late 5:00 p.m. Finish - \$50.00
- Technician Charges - \$75.00/hour
- Coffee/Tea - \$1.75/ person
- Pop/Bottled Water: \$2.00

HST 13% extra

MISSISSAUGA BOARD OF TRADE

— BOARDROOM RENTAL RESERVATION FORM



HAZEL MCCALLION ROOM

- Boardroom (20)
- Classroom (20)
- Hollow Square (20)
- Pods (30)
- Theatre (30)
- U-Shape (18)

PEEL ROOM

- Boardroom (8)
- Classroom (6)
- Theatre (12)

MISSISSAUGA ROOM

- Boardroom (8)

Rental Includes:

- WiFi Access
- Digital Projector
- Parking Free up to 2 hours.
**There is a flat rate of \$5.00 payable by cash or credit card (Excluding American Express)

Terms & Conditions:

- A credit card number is required to hold the booking.
- Room rentals are not confirmed until the contract has been returned and MBOT has approved the reservation.
- All virtual meetings require an MBOT Technician.
- Cancellations should be received at least 30 business days in advance to avoid full room charges.
- Room rentals are subject to a 10% service charge.

THANK YOU FOR CHOOSING MBOT

Please complete and return this application in person or by email to info@mbot.com