

# MISSISSAUGA BOARD OF TRADE

## BOARDROOM RENTAL RESERVATION FORM



Booking Date:  Number of Attendees:

Start Time:  End Time:

Company Name:

Address:

City:  Province:  Postal Code:

Contact Name:

Phone Number:  Email:

Credit Card Number

Card Expiry:  CVV:

Card Holder Name

Signature of Card Holder

	HAZEL McCALLION ROOM		PEEL ROOM		MISSISSAUGA ROOM	
	MEMBER	NON-MEMBER	MEMBER	NON-MEMBER	MEMBER	NON-MEMBER
Half Day: 9:00 a.m.-12:00 p.m. 1:00 p.m.- 4:00 p.m.	\$ 150	\$ 225	\$ 125	\$ 175	\$ 125	\$ 175
Full Day: 9:00 a.m. - 4:00 p.m.	\$ 275	\$ 375	\$ 175	\$ 225	\$ 175	\$ 225

### Add-On Options:

☐ Early 8:00 a.m. Start - \$50.00 ☐ Late 5:00 p.m. Finish - \$50.00 ☐ Technician Charges - \$75.00/hour

☐ Coffee/Tea - \$1.75/ person ☐ Pop/Bottled Water: \$2.00

HST 13% extra

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## HAZEL MCCALLION ROOM

- ☐ Boardroom (20)
- ☐ Classroom (20)
- ☐ Hollow Square (20)
- ☐ Reception (40)
- ☐ Theatre (30)
- ☐ U-Shape (18)

## PEEL ROOM

- ☐ Boardroom (8)
- ☐ Classroom (6)
- ☐ Theatre (12)

## MISSISSAUGA ROOM

- ☐ Boardroom (8)

### Rental Includes:

- ☒ WiFi Access
- ☒ Digital Projector
- ☒ Parking Free up to 2 hours.  
\*\*There is a flat rate of \$5.00 payable by cash or credit card (Excluding American Express)

### Terms & Conditions:

- ☐ A credit card number is required to hold the booking.
- ☐ Room rentals are not confirmed until the contract has been returned and MBOT has approved the reservation.
- ☐ All virtual meetings require an MBOT Technician.
- ☐ Cancellations should be received at least 30 business days in advance to avoid full room charges.

THANK YOU FOR CHOOSING MBOT