



Mississauga Board of Trade  
 701-77 City Centre Drive  
 Mississauga, Ontario L5B 1M5  
 T: 905-273-6151 F: 905-273-4937

# MISSISSAUGA BOARD OF TRADE

## BOARDROOM RENTAL RATE SHEET

MEETING PURPOSE: \_\_\_\_\_

NUMBER OF PEOPLE: \_\_\_\_\_

ROOM SETUP	*MEMBERS	*NON-MEMBERS
<input type="checkbox"/> BOARDROOM STYLE (20 PEOPLE) <input type="checkbox"/> CLASSROOM STYLE (30 PEOPLE) <input type="checkbox"/> THEATRE STYLE (30 PEOPLE)		
<b>TIME:</b> <input type="checkbox"/> HALF DAY <input type="checkbox"/> MORNING (9:00 AM TO 1:00 PM) <input type="checkbox"/> AFTERNOON (1:00 PM TO 5 PM) <input type="checkbox"/> FULL DAY (9:00 AM TO 5:00 PM) Coffee (unlimited per person)	<input type="checkbox"/> \$125  <input type="checkbox"/> \$175  \$1 x _____	<input type="checkbox"/> \$175  <input type="checkbox"/> \$250  \$1 x _____
	Subtotal	
Included in the rental:	Tax 13%	
<ul style="list-style-type: none"> <li>• Wi-Fi Access</li> <li>• Digital Projector</li> <li>• Overhead Screen</li> </ul>	Total	

Based on availability, reasonable requests outside the designated hours (M-F, 9 AM to 5 PM) will be considered but cannot be guaranteed (extra fee of \$25/hour will apply).

Please complete this form in full and fax to the MBOT office at 905-273-4937, or e-mail to info@mbot.com. Please note that a credit card number is required to hold the booking. Room rentals are not confirmed until contract has been returned and MBOT has approved the reservation. Cancellations should be received at least 30 business days in advance to avoid full room charges.

\*Parking is free for two hours, after which there is a flat rate of \$5 payable directly to Morguard by cash or VISA only.

Company Name _____	<input type="checkbox"/> Member <input type="checkbox"/> Non-Member
Address _____	
Contact Name _____	
E-mail _____	Phone _____
Room Rental Date(s) _____	Rental Start Time _____ Rental End Time _____
Credit Card # _____	Exp _____
Signature _____	Date _____